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- Step 1 Issue **Z** Readings
- Step 2 press **507** then **Subtotal** then **12321** then **Subtotal**
- Step 3 press **601** then **Subtotal** then **12321** then **Subtotal**
- Step 4 press **Subtotal** for 5 times
- Step 5 press **Dept 2** and press **7**
- Step 6 press **Dept 1** and press **7**
- Step 7 press **Dept 3** and press **8**
- Step 8 press **Dept 3** and press **5**
- Step 9 press **Subtotal** and press **Clear**
- Step 10 press **603** **Subtotal** **12321** **Subtotal**
- Step 11 press **Subtotal** for 5 times
- Step 12 press **1** and **Subtotal** and **Cash**